

DEMAREST BOARD OF EDUCATION

MINUTES – REGULAR MEETING

January 18, 2011

I. OPENING

A. The meeting was called to order at 8:00 p.m.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing three newspapers: The Record, The Press Journal and The Suburbanite.

C. President Holzberg led the flag Salute.

D. Roll Call: Galtieri, Geisenheimer, Majeski, Molina, Schwartzman, Woods and Holzberg were all present.

E. It was moved by Galtieri, seconded by Woods and approved by unanimous voice vote to accept the minutes of the:

COW/Regular Meeting – December 21, 2010

F. There was a review of correspondence.

II. BOARD PRESIDENT'S REPORT

President Holzberg wished everyone a Happy Healthy New Year. She noted that January is School Board Recognition Month and thanked everyone for serving.

III. SUPERINTENDENT'S REPORT

Mr. Fox wished everyone Happy New Year. He commented on Martin Luther King Day activities and the staff in service. He stated the DARE Program will start in January and he shared a copy of the DMS Newspaper.

Mr. Kirkby and Mr. Lombardy presented the Annual Testing Report to the Board. Upon completion, the Principals addressed questions from the Board.

VIII. EXECUTIVE SESSION

It was moved by Schwartzman, seconded by Geisenheimer and approved by unanimous voice vote to enter Executive Session at 9:06 p.m. to discuss personnel.

It was moved by Galtieri, seconded by Molina and approved by unanimous vote to reenter the Regular Meeting at 9:20 p.m.

IV. REVIEW OF AGENDA

A. The Board members reviewed the items.

B. There was no Public discussion.

V. ACTIONS (Continued)A. Instruction – Staffing

1. It was moved by Galtieri, seconded by Woods and approved by unanimous roll call vote to adopt the following Resolution:

Resolution Concerning the attendance of employee L.M.

Whereas, the Board employs L.M. as a Teaching Staff Member

Whereas, L.M. has been absent since on or about September 23rd, 2010 through October 29th, 2010, utilizing her accrued sick leave and, as of that time, has exhausted her accrued paid sick leave;

Whereas, since on or about October 30th, 2010, L.M. has been absent without leave; and

Whereas, L.M. has indicated that she cannot return to the District until at least March 1st, 2011 and

Whereas, her continued absence is causing a hardship for the Board related to the continuity of service provided and uncertainty among the staff currently performing L.M.'s duties.

Now, therefore, be it resolved by the Demarest Board of Education that L.M.'s past and continued absence without leave is not approved by this Board.

2. It was moved by Galtieri, seconded by Woods and approved by unanimous roll call vote to approve the provisional employment of Helen Bennett a substitute teacher for the 2010/2011 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98).

B. Instruction – Pupils/Programs

1. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Tuition Contract with NVRHS for student #230035 effective October 5, 2010 at a prorated cost of \$27,358.04 for an extended TIP Program, as recommended by the Child Study Team.

2. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous roll call vote to adopt the 2011/2012 District Student Calendar as recommended by the Chief School Administrator (as distributed).

C. Support Services – Staffing

None

D. Support Services – Board of Education

1. It was moved by Galtieri, seconded by Schwartzman and approved by unanimous roll call vote to approve the Annual School Election date of Wednesday, April 27th, 2011, 2:00 p.m.–9:00 p.m., as recommended by the Chief School Administrator.

2. It was moved by Galtieri, seconded by Schwartzman and approved by unanimous roll call vote to appoint the Judge of Elections to officially open the annual School Election on Wednesday, April 27th, 2011, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

3. It was moved by Galtieri, seconded by Schwartzman and approved by unanimous roll call vote to schedule the annual Reorganization Meeting to be held on Wednesday, May 11, 2011 at 8:00 p.m., as recommended by the Chief School Administrator.

4. It was moved by Galtieri, seconded by Schwartzman and approved by unanimous roll call vote to approve the 1st Reading and adoption of the following amended policies, as recommended by the Chief School Administrator.

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E. Support Services –Fiscal Management

1. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to confirm the December 16th – 31st, 2010 payroll in the amount of \$325,470.

2. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to confirm the January 1st – 15th, 2011 payroll in the amount of \$329,457.43

3. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to approve the December 2010 bills in the amount of \$268,338.84

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$ 263,493.84
20 Special Revenue Funds	4,845.00

4. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to confirm the following transfer for December 2010.

<u>From</u>	<u>Account No.</u>	<u>Amount</u>
11-130-100-110-3-0000-38	Substitutes	\$ 4,000.00
<u>To</u>	<u>Account No.</u>	<u>Amount</u>
11-110-100-110-1-0000-38	Substitutes	\$ 4,000.00

5. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to adopt the following resolution effective January 1st, 2011, as recommended by the Chief School Business Administrator.

WHEREAS, Frank G. Chilson possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.S.A. 5:34-5 et seq.; and

WHEREAS, 18A:18A-2 provides that a "Purchasing Agent" for a school district means the Secretary, Business Administrator or the Business Manager of the Board of Education duly assigned the authority, responsibility and accountability for the purchasing activity of the Board of Education, and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the Purchasing Agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$36,000), may be awarded by the Purchasing Agent without advertising for bids when so authorized by board resolution, and

WHEREAS, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$5,400) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution, now therefore, be it

RESOLVED, that the Demarest Board of Education pursuant to the statutes cited above hereby appoints the Board Secretary/Business Administrator as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Demarest Board of Education, and be it further

V. ACTIONS (Continued)E. Support Services –Fiscal Management (Continued)

RESOLVED, that the Board Secretary/Business Administrator is hereby authorized to award contracts on behalf of the Demarest Board of Education that are in the aggregate less than 15% of the bid threshold (currently \$5,400) without soliciting competitive quotations, and be it further

RESOLVED, that Frank G. Chilson is hereby authorized to seek competitive quotations, when applicable and practicable before awarding contracts, when contracts in the aggregate exceed 15% of the bid threshold (currently \$5,400) but less than the bid threshold of \$36,000.

6. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of December 31st, 2010, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

7. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of December 31st, 2010, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8. It was moved by Majeski, seconded by Molina and approved by unanimous roll call vote to acknowledge receipt of November 30th, 2010 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

F. Other

1. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, February 8th, 2011 immediately following the Committee of-the-Whole Meeting to discuss personnel, negotiations and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

2. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, February 15th, 2011 immediately following the Regular Meeting to discuss personnel, negotiations and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

VI. REPORTS

Diane Holzberg reported on the Joint Boards Meeting the NVRHS Business Administrator presented a program on their Enterprise Fund

The Personnel Committee will meet on Tuesday, January 25th, 2011 at 6:00 p.m. to prepare for the Boards negotiations with the DEA.

VII. PUBLIC DISCUSSION

There was no public discussion.

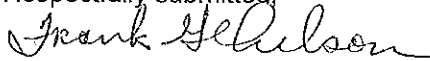
VIII EXECUTIVE SESSION (IF NEEDED)

- A. It was moved by Schwartzman, seconded by Geisenheimer and approved by unanimous voice vote to enter the Executive Session to discuss personnel and legal matters.
- B. It was moved by Galtieri, seconded by Molina and approved by unanimous voice vote to close the Executive Session and enter the public session.

IX. ADJOURNMENT

It was moved by Majeski, seconded by Galtieri and approved by unanimous voice vote to adjourn at 9:55 p.m.

Respectfully submitted,



Frank G. Chilson
School Business Administrator/Board Secretary

